

**Public Agency Risk Sharing Authority of California
[PARSAC]**

Executive Committee Meeting

Thursday, March 29, 2018 – 8:00 a.m.

Embassy Suites, 100 Capitol Mall, Sacramento, CA 95814

<i>In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.</i>
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Note: The Executive Committee may take action on any item listed on the Agenda, the General Manager's Recommendation for each item is solely the recommendation of staff and does not limit the Executive Committee's authority to take action on any Agenda item.

I. CALL MEETING TO ORDER: DETERMINE QUORUM

II. MODIFICATIONS OF AGENDA

III. REPORTS

- President
- General Manager

IV. APPROVAL OF CONSENT AGENDA

Note: If discussion of any item on the Consent Agenda is desired, it must be placed on the Regular Agenda.

**GENERAL MANAGER'S
RECOMMENDATIONS**

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| A. | Meeting Minutes <ul style="list-style-type: none">1. Executive Committee Minutes - November 29, 20172. Finance Committee Minutes – August 22, 20173. Finance Committee Minutes – February 26, 2018 | Approve |
| B. | Quarterly Financial Statements – September - December 2017 | Approve |
| C. | Quarterly Report on Coverage Denials – September - December 2017 | Receive & File |
| D. | Resolution 2018-01 Establishing Meeting Dates for Calendar Years 2019/21 | Approve, Recommend
Board Adopt |
| E. | Contract Renewals
Alliant Insurance Service, Inc. | Approve |
| F. | PARSAC Employee Handbook Update | Approve |

V. REGULAR AGENDA

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| 1. | Annual Actuarial Review
<i>Mike Harrington – Bickmore Risk Services</i> <ul style="list-style-type: none">a. Liabilityb. Workers' Compensation | Approve |
| 2. | Revise MOC to Define Sublimits | Approve, Recommend
Board Ratify |
| 3. | Program Funding Fiscal Year 2018/19 <ul style="list-style-type: none">a. General Liabilityb. Workers' Compensationc. Disposition of Excess Dividends<ul style="list-style-type: none">1. ERMA2. CARMA | Approve, Recommend
Board Ratify |
| 4. | Safety/Loss Control Grant Program Update and Funding Request | Receive & File |

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| <p>5. Strategic Plan Update and 2018 Outcomes</p> <ul style="list-style-type: none"> a. Mission Statement and Values b. Vision and Ends Statements c. Technology Discussion
<i>(Meeting Reservations, Dashboards, List Serve)</i> d. Selection of Technology Committee e. Member Services <ul style="list-style-type: none"> i. Risk Assessments – Action Plan (3 years) ii. Specialty Risk/Dangerous Conditions/Law Enforcement Contractual Risk Transfer, Training, Consulting and Member Contract Review f. Succession Planning <ul style="list-style-type: none"> i. PARSAC Staffing ii. Member Outreach Committees g. 2018 Plan (Outcome) <p>6. Membership Application – Mission Viejo</p> <p>7. Update on Other Post-Employment Benefits (OPEB)</p> <ul style="list-style-type: none"> a. 2018 Actuarial Study <p>Lunch and Checkout</p> <p>8. Estimated Retrospective Premium Adjustment (multiple years)</p> <ul style="list-style-type: none"> a. General Liability b. Workers’ Compensation <p>9. Change in Attorneys – General Counsel
Agreement with Longyear, O’Dea & Lavra
<i>Presentation to Mala Subramanian</i></p> <p>10. Preliminary Budget – 2018/19</p> <p>11. Liability/Workers Comp Program – Resolutions 2018-02 & 2018-03
Revising Defense Panels and Exhibits A & B</p> <ul style="list-style-type: none"> a. Reconstitution of Defense Panels (Liability & W/C) b. Addition of Attorneys to Liability and W/C Defense Panels c. Change Firm Name from Bordin Martorell to Bordin Semmer d. Fee Increase Law Enforcement Defense Firms <p>12. Operational Best Practices</p> <ul style="list-style-type: none"> a. Contractual Risk Transfer Manual and Templates
Indemnity Language | <p>Approve, Recommend
Board Ratify</p> <p>Conditional
Approval</p> <p>Approve, Board Ratify,
Actuarial Report</p> <p>Receive & File
Approve, Recommend
Board Ratify</p> <p>Approve</p> <p>Approve</p> <p>Approve, Recommend
Board Adopt</p> <p>Approve, Recommend
Board Adopt</p> |
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VI. CLOSED SESSION

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| <p>A. <u>Conference with Labor Negotiator</u>
<i>[Pursuant to Government Code § 54957.6]</i>
Unrepresented Employees (All)
<i>Joanne Rennie – Designated Negotiator</i></p> <p>B. <u>Conference with Legal Counsel - Liability Claims</u>
<i>[Pursuant to Government Code § 54956.95]</i></p> | <p>Approve</p> |
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New Cases

Police:	<table border="0"> <tr> <td style="padding-right: 20px;">Claimant: Hamilton</td> <td>Claimant: Lander</td> </tr> <tr> <td style="padding-right: 20px;">Agency: Rialto</td> <td>Agency: Coalinga</td> </tr> </table>	Claimant: Hamilton	Claimant: Lander	Agency: Rialto	Agency: Coalinga
Claimant: Hamilton	Claimant: Lander				
Agency: Rialto	Agency: Coalinga				

***Dangerous
Condition:***

Claimant: Bazzle
Agency: Yucca Valley

Claimant: Engle
Agency: Rancho Cucamonga

Claimant: Harrison
Agency: South Lake Tahoe

Claimant: Hickman
Agency: Pacific Grove

Claimant: Lopez-Nava
Agency: West Hollywood

Claimant: Rivera
Agency: Rancho Cucamonga

Inverse:

Claimant: Dang
Agency: Twentynine Palms

Claimant: White Sail Trust
Agency: Point Arena

Ongoing:

Police:

Claimant: Azevedo
Agency: Alturas

Claimant: Cisneros
Agency: Rialto

Claimant: Hopkins
Agency: Alturas

Claimant: Jackson/Ainely
Agency: South Lake Tahoe

Claimant: Lewis
Agency: Rialto

Claimant: McGowan/Camacho
Agency: Rialto

Claimant: Nelson
Agency: Citrus Heights

Claimant: Ortiz/Pena
Agency: Rialto

Claimant: Piper
Agency: South Lake Tahoe

Claimant: Smith
Agency: Watsonville

***Dangerous
Condition:***

Claimant: Cobb
Agency: Highland

Claimant: Deutsch
Agency: Calistoga

Claimant: Garcia
Agency: Citrus Heights

Claimant: Gonzalez
Agency: West Hollywood

Claimant: Hoar
Agency: Menifee

Claimant: Lopez
Agency: Rancho Cucamonga

Claimant: Heirs of I. Lowry
Agency: Citrus Heights

Claimant: Love
Agency: Rialto

Claimant: Luna, Perez, et al.
Agency: Highland

Claimant: Maldonado
Agency: Rialto

Claimant: Marston
Agency: Rancho Cucamonga

Claimant: Miller
Agency: Twentynine Palms

Claimant: Nickels
Agency: Yucaipa

Claimant: O'Brien
Agency: Grass Valley

Claimant: Patroniti
Agency: Rancho Cucamonga

Claimant: Heirs of I. Rivera
Agency: Placentia

Claimant: Rivera
Agency: Rancho Cucamonga

Claimant: Rocklien
Agency: Highland Rialto

Claimant: Roy
Agency: Menifee

Claimant: Roy
Agency: Wildomar

Claimant: Singleton
Agency: Rialto

Claimant: Stone
Agency: West Hollywood

Claimant: Tattersfield
Agency: Coalinga

Claimant: Tarusov
Agency: Citrus Heights

Claimant: Thayer
Agency: Clearlake

Claimant: Truex
Agency: Placentia

Civil Rights:

Claimant: Cox
Agency: Truckee

Inverse:

Claimant: Banzett, et al.
Agency: Truckee

Claimant: Hartford Insurance
Agency: Pacific Grove

Claimant: McGuire
Agency: Placerville

Concluded:

Claimant: Calderon
Agency: Rialto

Claimant: Camarena/Monroy
Agency: West Hollywood

Claimant: Cornwell
Agency: Rialto

Claimant: Heirs of D. Emery Agency: Rialto	Claimant: Gibson Agency: Avalon	Claimant: Hamilton Agency: Rialto
Claimant: Hill Agency: Rialto	Claimant: Huryn-Selvar Agency: Menifee	Claimant: Kelly-Whittle Agency: Rialto
Claimant: Kennedy/Starcher Agency: Avalon	Claimant: Lambeth Agency: Coalinga	Claimant: Limon Agency: Rialto
Claimant: Macias Agency: Rancho Cucamonga	Claimant: McClurg Agency: Citrus Heights	Claimant: Mints Agency: West Hollywood
Claimant: Moya Agency: Rialto	Claimant: Ramirez Agency: Rancho Cucamonga	Claimant: Rayo Agency: Rialto
Claimant: Salinas Agency: Citrus Heights	Claimant: Sangster Agency: West Hollywood	Claimant: Seely Agency: Wildomar
Claimant: Sosa Agency: San Juan Bautista		

C. Conference with Legal Counsel – Workers’ Compensation
[Pursuant to Government Code § 54956.95]

Workers’ Compensation:

Claimant: Beuttler Agency: Pacific Grove	Claimant: Chainey Agency: Alturas	Claimant: Clark Agency: Grass Valley
Claimant: Haas Agency: Pacific Grove	Claimant: Macias Agency: Avalon	

RECONVENE – DISPOSITION OF CLOSED SESSION

VII. GENERAL INFORMATION

VIII. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

IX. DIRECTORS’ GENERAL COMMENTS/SUGGESTIONS FOR NEXT AGENDA

X. ADJOURNMENT

Any writings or documents pertaining to an open session item provided to a majority of the members of the legislative body less than 72 hours prior to the meeting, shall be made available for public inspection at the PARSAC business office, located at 1525 Response Road, Suite 1, Sacramento, CA 95815. For special accommodation because of a disability, please phone Carol Shreve at PARSAC (916) 927-7727 or (800) 400-2642 or email her at cshreve@parsac.org at least 24 hours prior to the meeting time shown above.